

**Rural Municipality of Kingston**

**Regular Monthly Meeting September 14, 2021**

**Emyvale Recreation Center at 7 PM**

**PRESENT:**

Chair Alan Miller  
Joe Dolphin  
Tom Coady  
Darlene MacDonald  
Alan Holmes  
Dwight Thompson  
Keith Boire

**ALSO PRESENT:**

**Administrator Dianne Dowling**  
**Diane Crozier (Mayor Warren Grove)**  
**Janet Howes (Councilor Warren Grove)**  
**Destiny and Michelle Arsenault (Councilors Warren Grove)**

**Meeting called to order at 7:03 PM by Mayor Miller.**

**1. Approval of Agenda as circulated:**

**Motion:**

2. *"To Approve the Agenda as circulated with the addition of generator at 4-H School under new Business. (M(M) Darlene MacDonald (S) Keith Boire, Motion carried.*

**3. Approval of Minutes of the June, 2021 meeting. "To approve the minutes of the June meeting."**

Motion: (M) Tom Coady (S) Joe Dolphin, Motion carried.

**4. BUSINESS ARISING FROM PREVIOUS MINUTES:**

**1. EMO BYLAW:**

Councilor Tom Coady reported on the student (Emma MacIntyre) work over the summer on the Emergency Measures plan and he will compile all the information and submit a report at the October meeting.

2. **MEETING With Warren Grove Councilors:** The Mayor introduced our guests from Warren Grove and he said some of the items that the Municipality is looking at sharing are 1. Office Space; 2. Administrator, and 3. Official Planning services. The Mayor indicated that there is currently a lease agreement on the Recreation center Building, however he did notice a sign at Bobby Clows store indicating office space for rent at \$1 per square foot. He said this would be an excellent opportunity to create a joint accessible space at a central location. He said Dedra Carragher offered to create a job description and advertise it using her job search websites. The challenge is to find a capable individual who is available to work part-time. Diane Crozer indicated that they are currently short 3 Councilors and their Administrator has

quit. The Mayor mentioned Clyde River is also interested and would like to be kept in touch on any decisions.

Discussed the job description and qualifications. Also said if both Municipalities are interested in going forward with this partnership then a resolution should be passed. The mayor suggested two Councilors from each Municipality be elected to a committee to form a working group to advance this partnership. In the interim he suggested that Council speak to the individual that has expressed an interest in taking over the Administrator Job. He also mentioned that Council could approach Michael to see if he has any interest in the Administrator position. The two Councilors volunteered to meet with Warren grove are Joe Dolphin and Allan Holmes.

**MOTION:**

“To approve the Community moving forward with a partnership agreement with the Rural Municipality of Warren Grove and to recruit a joint Administrator (CAO) and that the committee be authorized to expense up to \$1,000.00 under the Administrative Budget for this committee.” (M) Tom Coady (S) Keith Boire, Motion carried.

3. EMO: Tom Coady reported that the Emergency Measures Committee will be meeting next Thursday September 23, 2021, at 7 PM, here at the Recreation Center with a representative from the province if any councilors are interested in attending. The Committee is also looking for volunteers. The Mayor also indicated that Clyde River had completed a mail survey and he would request a copy if anyone was interested.
4. **High Speed internet:** The Mayor asked when the project will be completed. Councilor Dwight Thompson said that in the last email he received the project is still on going. Asked if there was anyway to speed up the process? The Mayor indicated that he would like to be advised as to the status so he could issue a press release. Dwight indicated he would check on the status.

**Allan Holmes left the meeting at 8:30 PM.**

5. **Generator 4-H Building:** Councilor Keith Boire updated Council indicating he has received a quotation for the Generator install from Chandlers. He will forward a copy of the quote to the Administrator. He indicated that Council needs to request an internet connection so to take advantage of all the generator features. The Mayor indicated he had circulated a draft agreement to the 4-H group indicating what would be included in a lease agreement. The Administrator is to contact Kelly Mulligan to investigate funding available for this project and this will be discussed further at the October meeting.
6. **COMMUNITY PLANNING:**
  1. Report attached from Michael circulated.
  2. Council discussed item # 5 and the Administrator is to request Michael scan the application and copy Council. The Administrator is also to advise Michael that this application should go to Planning Board for their input. It was noted that this property is within the Cornwall

Special Planning area so any decision will need these regulations considered. It was also noted that there is one lot taken off this property already and the date of this approval will be established to confirm it was prior to July 9, 1994. If not, this lot would count under the regulations.

**7. FINANCE REPORT:**

1. Report attached. Also, two checks requested one for the Receiver General for Payroll withholding (1050.91) and one for Mark MacGillivray for Ball Field signs (40.25)

**OTHER BUSINESS:**

1. **OFFICIAL PLAN:** Nothing to report.
2. **WESTWOOD HILLS:** Nothing to report.

Being no further business meeting adjourned at 9:55 pm by Dwight Thompson and Joe Dolphin.

Submitted,

Dianne Dowling, Administrator