

**Rural Municipality of Kingston**

**Regular Monthly Meeting February 22, 2022**

**Emyvale Recreation Center at 7 PM**

**PRESENT:**

Chair Alan Miller  
Joe Dolphin  
Tom Coady  
Darlene MacDonald  
Alan Holmes  
Dwight Thompson  
Keith Boire

**ALSO PRESENT:**

Administrator Dianne Dowling  
Michael Olubiyi

**Meeting called to order at 7:03 PM by Mayor Miller.**

**1. Approval of Agenda as circulated:**

**Motion:**

*"To Approve the Agenda as circulated with the addition of item # 3 under Finance – Recreation Center Grant and Under other business item # 5 Election 2022."* (M) Dwight Thompson (S) Joe Dolphin, Motion carried.

**2. Approval of Minutes of the November 2021 meeting.** *"To approve the minutes of the October meeting with noted corrections."* Motion: (M) Darlene MacDonald (S) Tom Coady, Motion carried.

**3. BUSINESS ARISING FROM PREVIOUS MINUTES:**

- 1. Generator Funding 4-H Building:** The Administrator advised that Kingston has been approved for funding in the amount of 6,905.00 towards the cost of the generator at the 4-H club building. Keith Boire will follow up with the supplier to confirm the purchase and obtain an invoice prior to March 31, 2022. Councilor Holmes asked for clarification of the difference between the funding amount for Emyvale versus the 4-H club. He asked for clarification as to if this payment considered a grant or is it payment for services. Mayor Miller explained the variance in square footage of the two buildings and the fact that the Council meetings are held at the Emyvale Recreation Center counts for the variance.

**MOTION:**

*"Be it resolved that Council authorize the Mayor to enter into a lease agreement with the 4-H Club executive to utilize the building as a warm-up center in case of power outage."* (M) Joe Dolphin (S) Dwight Thompson, Motion carried.

**2. McQuaid Subdivision application:** Michael updated council on the status of the application for Subdivision for parcel # 219824 requesting eight lots. He explained this parcel is under the SPA regulations and as such is only permitted one Lot off as of July 9, 1994. Council confirmed one lot has been taken from this parcel PID # 931535, but the date of this severance is not confirmed. Council discussed the many ways of interpreting the legislation and the effect on the number of lots that could be severed depending on the interpretation. Michael will respond to Mr. French's to summarize the interpretation of the amendment to the SPA legislation and the recognition of the physical separation when roads or streams separate a single parcel into two lots. It was noted

that there is nothing pertaining to this interpretation in the Community Bylaws. Michael explained that if roads and streams are considered as divisions then the bylaws would not be consistent with the **Planning Act**. Michael is to follow up on this application to confirm the one existing lot was severed from this parcel. If this was severed prior to July 9, 1994, then it does not count as severed under the SPA regulations, however if it severed after this date it counts as the one allowed lot.

#### **4. COMMUNITY PLANNING:**

1. The Administrator is to scan a Michael's report and circulate to Council. Michael has agreed to continue working until April 4, 2022.

2. **Shared Services Agreement:**

The Mayor reported that Michael has received a job offer with the Province and has decided to accept. This now leaves both Miltonvale and Kingston without a development officer and the CAO position no longer covered. He said he has spoken with Sherry and Miltonvale will be advertising for the planning position and if the potential candidate is willing Kingston will continue the shared services arrangement. He also spoke to the Mayor of Warren Grove who expressed disappointment over the shared office no longer being an option. He also said that Clyde River is still interested in some sort of sharing arrangement also. Mayor Miller read out the draft of the advertisement from Miltonvale for the Development officer position. He also added that Clyde River is in the process of completing their Official Plan and will also need the services of a Development Officer.

Michael thanked Council for the opportunity of working with Kingston and at that point left the meeting.

The Mayor noted that Council still requires to complete second reading of the shared services agreement.

#### **MOTION:**

***"Be it resolved to approve second reading and adoption of the shared services Bylaw."***

**(M) Keith Boire**

**(S) Tom Coady, Motion carried**

#### **5. FINANCE REPORT:**

1. Financial Statements circulated
2. List of checks issued in the past month was also noted.
3. 2022-2023 Budget: Council reviewed the last years Budget figures and requested the Administrator make changes to the amounts in two places and recirculate the revised Budget figures. It was decided that the Budget meeting will be set for March 8, 2022.

#### **OTHER BUSINESS:**

1. **OFFICIAL PLAN:** Nothing further to report
2. **WESTWOOD HILLS:** The Mayor indicated he had a conversation with the representative for the developer concerning development of two additional lots. Mayor Miller will follow up with Michael on the request.
3. **EMP Update:** Council are now receiving updated storm warnings.
4. **Administrator's report circulated**
5. **5. Fiber Op Project:** Councilor Thompson received an update from Bell to confirm 50% of the cable has been completed and they are looking at May as the completion date.

6. **2022 Election** – Mayor Miller asked Council to CONFIRM if they are reoffering and Council need to start compiling a list of interested residents.

Being no further business meeting adjourned at 8:50 pm by Darlene MacDonald and Keith Boire.

Submitted,

Dianne Dowling, Administrator