

Rural Municipality of Kingston
Regular Monthly Meeting March 10th, 2021
Emyvale Recreation Center at 7 PM

PRESENT:

Chair Alan Miller
Joe Dolphin
Keith Boire
Tom Coady
Dwight Thompson
Darlene MacDonald
Alan Holmes

ALSO PRESENT:

Administrator Dianne Dowling
Michael Olubiyl (New Bylaw Officer)
Cindy MacDougall (EMO presentation)

Meeting called to order at 7:05 PM by Mayor Miller.

1. Approval of Agenda as circulated:

Motion:

*"to Approve the Agenda with modifications of putting Cindy MacDougall first on the agenda (M)
Tom Coady (S) Joe Dolphin, Motion carried*

2. Cindy MacDougall gave a presentation on what the Municipality needs to accomplish to satisfy the EMO regulations under the MGA. She went through all the forms included in the package she brought to present to Council and explained the process for establishing a community emergency response bylaw. She advised that the Bylaw could be given first reading at the April meeting. The deadline for establishing a bylaw and emergency response plan is December 31st, 2021. She indicated that Council could partner with a neighbour municipality to develop a joint plan. Council considered the pros and cons of partnering with one or more municipalities and decided to go solo. The Mayor noted this would be an excellent job for the student if we get funding to do up the community resource list for the plan.

At this point Cindy MacDougall left the meeting.

Council took some time to discuss the presentation noting the need for internet at the Center and the responsibility of updating the resource list on a regular basis so as not to have old information.

3. Approval of Minutes of the February 2021 meeting.

Motion:

*"To approve the minutes of the February meeting with noted corrections" (M) Joe Dolphin (S)
Darlene MacDonald, Motion carried.*

4. BUSINESS ARISING FROM PREVIOUS MINUTES:

1. **SPA Amendment:** There has been no further communications from the Province.
2. **High Speed internet:** Dwight updated council on the status of this project. He said we should expect to see the contracts soon. Council expressed their confidence in Dwight to handle any issues with the content and to not need a lawyer to review the document. Council also discussed the need for a press release once the agreements are signed.

5. COMMUNITY PLANNING:

1. **Application for a one lot subdivision on PID # 219659.** No further update. Administrator clarified the subdivision requirement for septic categorization prior to final approval.
2. Subdivision application submitted by Estelle Costello PID # 219386: waiting on the revised plans amending the residual section of this subdivision to PID " 1031889."
3. Application received from Devan Compton for a two-lot subdivision on PID # 597138. This application was circulated to Council and Michael Oludiyl is working on it.
4. Application from Ryan Tremere for an addition to his dwelling on PID # 906354. Michael is working on this application.
5. Application from Mr. Perelman for construction of a single-family dwelling on PID # 837518. This property is .78 of an acre so there will need to be an engineered septic system for this undersized lot. Michael is also working on this file. This will be our first construct that would need to adhere to the National Building Code.
6. Michael gave Council a presentation on how he has incorporated the permit history into a data base that is linked to the Kingston website. He has entered all the planning approvals from 2010 until present into this data base.

6. FINANCE REPORT:

1. **Updated Budget:** Council Coady went over the Draft 2021-2022 Budget line by line and asked if there were any questions. A question was asked about the status of the Recreation Centers budget line noting that since the 4-h building is also planned on being a warm-up center should the rates be the same. Council discussed this at great length and decide to leave the larger amount in the budget for now, knowing that a request would need to be made for this funding. It was also suggested that the contract terms for both building align.
2. The Annual Budget Presentation meeting will be March 16th as that allows for a storm date the following Tuesday, March 23, 2021.

OTHER BUSINESS:

1. **OFFICIAL PLAN:** Nothing discussed at this meeting.

Being no further business meeting adjourned at 9:30 pm by Darlene MacDonald

Submitted,

Dianne Dowling, Administrator