

Rural Municipality of Kingston

Regular Monthly Meeting February 11, 2020

Emyvale Recreation Center

Present:

Chair Alan Miller
Joe Dolphin
Dwight Thompson
Tom Coady
Keith Boire
Darlene MacDonald

Also Present: Resident Brad Mix
Administrator Dianne Dowling

Regrets: Alan Holmes

1. Call to Order:

Meeting called to order by Mayor Miller at 7:04 PM.

2. Approval of Agenda:

Motion:

"To approve the Agenda as circulated"

(M) Keith Boire

(S) Dwight Thompson

Motion carried.

3. Approval of Minutes of October, November, December, January meeting:

Deferred

4. Business arising from Minutes:

1. **Update on Climate Change Meeting at Bluefield:** Noted this meeting happened however Council was not notified of the date and Tom Coady who was the liaison was not contacted.
2. **Meeting with Clyde River Representatives:** The Mayor provided an update on the recent meeting with Clyde River concerning developing a shared services model. It was a very positive meeting and both Municipalities are looking at EMO regulations. Tom Coady has attended the recent EMO Training session and he will contact EMO to schedule a representative to attend the March meeting. On preparation of an EMO plan. In keeping with that topic discussion followed on requesting funding for a summer student to work on an EMO plan for the Community. The Administrator is to submit a request for funding under the Canada Summer Jobs program.

MOTION:

“For the Administrator to make a funding application through Canada Summer Jobs to hire a summer student to work on the Emergency Plan.”

(M) Joe Dolphin
(S) Keith Boire,
Motion Carried.

The Mayor will advise Clyde River Council of the possibility of sharing the student’s results.

3. Gas Tax Funding: Councilor Thompson updated Council on the Gas Tax Funding agreement. It was suggested once it is approved the Community should do a PSA to update residents.
4. **Change to SPA regulations:** A Mayor Miller circulated a response to the correspondence received on the amendments to the SPA.
5. **Signage:** The Administrator noted that the new quote for the signage was circulated with the revised size and making the signs reflective.

FINANCE REPORT:

1. Budget: Councilor Coady circulated the draft Budget for 2010-2021. It was noted to add Emergency Measures to the meeting advertisement. Council discussed the Emergency Plan. What is Council’s responsibility to ensure the building is accessible during an emergency? The Draft Budget is to be added to the Community website and also the Administrator is to ask about the traffic on the community website.
2. Discussed increasing the insurance coverage as per the estimate provided by the insurer.

MOTION:

“Be it approved to authorize the Administrator to contact the insurer to increase in insurance coverage for the Municipality as per the estimate provided by the insurer.”

(M) Darlene MacDonald
(S) Tom Coady,
Motion Carried.

2. Request from Administrator for reimbursement of cost of New Subdivision approval stamp from Staples paid out of pocket.
3. To reimburse Councilor Coady for the cost of the EMO session paid out of pocket.

PLANNING:

1. **Official Plan:** Discussed some of the items that need to be modified within the plan and any impact to the Plan from the SPA amendments. It was noted that the April meeting will be totally dedicated to the Official Plan review. As there is a conflict for Councilor Holmes to attend meetings on the second Tuesday, this meeting will be moved to April 7th for this month only.

OTHER BUSINESS:

1. APM Center Request for Funding: The Administrator circulated the request for the annual funding for the APM center.

MOTION:

“Being as this amount is included in the 2019-2020 Budget and the funds are available this funding request is approved as requested.”

(M) Tom Coady

(S) Joe Dolphin

Motion carried

2. The following Bylaws were circulated for review.

1. Access to Information

2. Records retention

3. Remuneration

MOTION:

“To give first reading to the Remuneration Bylaw.”

(M) Tom Coady

(S) Darlene macDonald

Motion carried

3. The Administrator advised that John Dewey from the Federation of PEI Municipalities would like to do a presentation to Council on the advantages of joining the Federation. The Mayor asked what Rural Municipalities are members of the Federation? The Administrator is to circulate the list.

The next meeting will be March 10th and that will be a public meeting to present the 2010-2021 Budget and to have a presentation on Emergency measures.

Being no further business meeting adjourned at 9:10 PM by Keith Boire.

Submitted

Dianne Dowling, Administrator