

**Rural Municipality of Kingston
Regular Monthly meeting June 11, 2019
Emyvale Recreation Centre**

Action items highlighted in yellow:

Present:

Chair Alan Miller
Dwight Thompson
Darlene MacDonald
Keith Boire
Alan Holmes
Joe Dolphin

Regrets:

Tom Coady

Also Present:

Administrator Dianne Dowling
Pam Montgomery CDC
Robert Sharkey – Resident
Dexter Newman (looking for information on building on 2068 Kingston road)

1. Call to Order:

Meeting called to order by Mayor Miller at 7:05 PM.

2. Approval of Agenda:

Motion:

“To approve the Agenda with addition of # 4 under new business Development Officer discussion”

(M) Keith Boire

(S) Darlene MacDonald

Motion carried.

3. Approval of Minutes of May meeting:

Motion:

“To approve the minutes of the May meeting as circulated.”

(M) Joe Dolphin

(S) Keith Boire

Motion Carried.

4. Business arising from Minutes:

1. Signage: Deposit check issued – and the Mayor is to get together with Julie Ireson to discuss which would be the next signs to install.

2. Bank Account for the Gas Tax Funds opened at the Provincial Credit Union. Copy of direct deposit information given to Dwight Thompson and a check for 25.00 was issued to purchase shares.

3. Bugbuster’s response to the inquiry over mosquito control circulated and Council decided to not pursue this option at this time.

4. Pam Montgomery from Central Development Corporation made a presentation to Council concerning some assistance the Corporation may be able to provide to the Community. Some items discussed: included the Gas Tax Funding, Official Plan, Sharing of services with other Municipalities and EMO preparedness.

5. Community Planning:

1. **Mr. Van Hul:** still waiting on lot categorization for this file.
2. **Alan Miller:** working on this should have survey plans shortly.
3. **Colby McQuaid** approved permit not picked up yet.
4. **Alan Holmes:** Application for change of use for accessory building – Discussed this application and noted that this could be approved for “Summer cottage” use.”

MOTION:

“To approve the application for change of use to a “summer Cottage” for the accessory building identified in the application.”

(M)Keith Boire

(S) Joe Dolphin

Motion carried.

- 5. Robert Sharkey:** Application for variance to construct accessory building. Mr. Sharkey is present at the meeting to explain his plans. The Council agreed the variance would be allowed if Mr. Sharkey obtained permission from his neighbor concerning the shorter set back from the property line. **The Administrator is to draft a form for Mr. Sharkey’s neighbor to sign and certify he has no problems with approving this variance.**

MOTION:

“ To allow this variance if confirmation is received from the abutting property owner (s) affected by the shorter set back confirming they have no issues with this construction not meeting the regulations.”

(M) Alan Holmes

(S) Joe Dolphin

Motion carried

- 6. 2068 Kingston Road:** Dexter Newman was present at the meeting to discuss option’s concerning this property. Mr. Newman explained he has an offer on this property and has been trying to get information on the status of the existing septic system on the property. The Council explained the regulations concerning rebuilding on an existing undersized lot. Mr. Newman clarified the lot is .69 of an acre and that the former dwelling on the property was destroyed by fire and has since been demolished. Mr. Newman continued that he is very frustrated finding any information on the existing septic system. Council explained that they would require confirmation in writing from an engineer, or designate that the septic system on that property meets the regulations prior to issuing a building permit for a new dwelling to connect to it. They stressed that Council has no idea of the current status of the current septic system that he proposes to connect a new construction to, nor are they experts in septic systems, so they need a professional to assess the system. They stressed as a potential owner Mr. Newman should also confirm the septic will not cause him problems own the road.

7. **Chris Noye:** Application to construct in ground pool and deck. – No concerns with this application.

8. **Blue Heron Construction:** Application to construct a single Family Dwell on Lot 8 in Westwood Hills. No issues with this application.

6. Finance Report:

1. Circulated

7. Other Business:

1. **Additional Bylaws:** The Administrator circulated the two additional Bylaws that the province is requesting to be adopted by June.

As the time is getting late this is deferred until the July meeting.

2. **Planning Review:** Discussed earlier with Pam Montgomery

3 **Gas Tax Funding:** Bank Account opened – check issued for \$25.00 to purchase shares.

4. **Development Officer:** Discussed earlier with the representative from CDC.

8. **Correspondence:** Administrator noted a letter was received from the Province requesting timelier reporting of permit information. Administrator noted that currently the monthly report is sent to the province via Fax when there are permits to report, however where she is not reporting is on months where there is nothing to report. She has a copy of the report and the fax confirmation in the permit file. She indicated the Province is requesting a report being sent monthly and if no permits were issued that it be indicated there were no permits issued in that month. This is in addition to submitting information on line to the Province for every permit issued and every subdivision approved. The on-line version accessible by the public does not request the value of the permit being issued.

9. Adjournment:

Motion:

“Being there no further business to adjourn the meeting at 9 pm”

(M) Keith Boire

Meeting Adjourned.

Submitted,

Dianne Dowling Administrator

Note the next meeting will be July 9, 2019 at 7 PM