

Rural Municipality of Kingston
Regular Monthly meeting May 14, 2019
Emyvale Recreation Centre

Present:

Chair Alan Miller
Dwight Thompson
Darlene MacDonald
Keith Boire
Alan Holmes
Joe Dolphin

Regrets:

Tom Coady

Also Present:

Administrator Dianne Dowling

Note: Follow up items highlighted in yellow.

1. Call to Order:

Meeting called to order by Mayor Miller at 7:04 PM.

2. Approval of Agenda:

Motion:

“To approve the Agenda with addition of # 6 Joe Dolphin application under Building and # 4 CDC under New Business”

(M) Dwight Thompson

(S) Joe Dolphin

Motion carried.

3. Approval of Minutes of March meeting:

Motion:

“To approve the minutes of the March meeting as circulated.”

(M) Keith Boire

(S) Darlene MacDonald

Motion Carried.

4. Business arising from Minutes:

Nothing to report.

5. Community Planning:

- a. Mr. Van Hul: still waiting on lot categorization for this file.
- b. Alan Miller: working on this should have survey plans shortly.
- c. Colby McQuaid approved permit not picked up yet.
- d. Application for a one lot subdivison by Lloyd Newman. Noted that the buyer is not proceeding with this application. This can be removed from the agenda until we heard otherwise.
- e. Joel Ninaber: (Ninaber Construction) Application for an addition to 1475 Kingston Road. Administrator noted everything has been provided except the letter on the septic capacity. The Administrator clarified that this addition is to be used as an accessory apartment for a family member, which is allowed under the bylaws.
- f. Application received from Councilor Dolphin for and addition to is tarp barn constructed in 2015. The Administrator is to circulate this application digitally as Councilor Coady is not present tonight.

6. Finance Report:

1. Report including 2019/20 budget and Bank statement attached and circulated digitally. The Administrator noted the surplus may change as the Auditors capitalized the signage last year so most likely will do this again. This will spread the cost of the signage over the anticipated life of the asset.
2. Discussed the Community signage and it was noted the goal this year is to purchase another five signs. **The Mayor will email the areas that will get new signage so they can be ordered.** Alan Holmes requested an “Emyvale” sign for below his property.
3. Councilor Dolphin asked if there is any historical information on Bugbusters treating for mosquitos. He indicated that this was done once in the past for specific areas. **The Administrator is to contact Bugbusters and ask if they have any information on when this was done and how much extra it cost and report back to the June meeting.**

7. Other Business:

1. **Additional Bylaws:** The Administrator circulated the two additional Bylaws that the province is requesting to be adopted by June. **Discussion followed on the content of these draft bylaws and the Administrator is to make some changes and recirculate.** The direction was also that the Council invites the MLA responsible for Communities to a meeting to discuss the new MGA. This will be followed up on later when the new Minister has a chance to get updated on the file. In the meantime if questioned the Council is working on the Bylaw adoption process.

2. **Planning Review:** The Administrator reported she has been tweaking the Official Plan document just basically removing any reference to it being newly created and changing to indicate it has been in place and that this is the first review. She has also added the planning stats up to 2018.

The Mayor asked for Council’s opinion on approaching Pam Montgomery from CDC to assist with a session on the Plan review. It was decided to invite her to the June meeting and to set aside some time on the agenda to discuss the review process.

3 **Gas Tax Funding:** Councilor Thompson updated the Council on what he has been working on with the application for funding. He indicated the infrastructure secretariat, Darlene Rhodenizer, is following up to ensure that the Gas Tax funds can be utilized for the purpose as stated in the application. There will be a follow up meeting next week to discuss this further.

In the meantime the Administrator is to open a new bank account for the Gas Tax funding. Once, the account is established the Mayor can appoint an additional signing officer (s). Councilor Thompson indicated no further disclosure can happen until a confidentiality agreement is signed by Council.

8. Adjournment:

Motion:

“Being there no further business to adjourn the meeting at 8:30 pm”

(M) Alan Holmes (S) Keith Boire

Meeting Adjourned.

Submitted,

Dianne Dowling Administrator

Note the next meeting will be June 11, 2019 at 7 PM