

Rural Municipality of Kingston
Regular Monthly meeting Feb 12, 2019
Emyvale Recreation Centre

Present:

Chair Alan Miller
Joe Dolphin
Dwight Thompson
Darlene MacDonald
Tom Coady
Keith Boire
Alan Holmes

Also Present Administrator Dianne Dowling, Jim Young from the Province (Communities, Land and Environment) and Lloyd Newman resident

1. Call to Order:

Meeting called to order by Mayor Miller at 7:05 PM.

2. Approval of Agenda:

Motion:

"To approve the Agenda as circulated"

(M) Dwight Thompson
(S) Darlene MacDonald
Motion carried.

3. Approval of Minutes of January meeting:

Motion:

"To approve the minutes of the January meeting."

(M) Tom Coady
(S) Joe Dolphin
Motion Carried.

4. Business arising from Minutes:

- a. **Westwood Hills Phase 2:** The Council welcomed Mr. Young to the meeting. Mr. Young gave the Council a brief update on some of the items his department is working on, including the water Act and the adoption of the National Building Code. He said he is attending this meeting to get some prospective on the Westwood Hills Phase 2 development. The Administrator gave Mr. Young a copy of the most recent correspondence (January 8, 2019) from the Council's lawyer to the applicants Lawyer. The Council noted that this content reflects the position of Council relating to this issue. The Mayor went around the room to

get the comments from all Councilor's and discussed this issue in relation to the Municipalities Official Plan and Bylaws. The Mayor noted that Council has not received an application for this development and the applicant was dealing with Provincial employees on this file .

5. Community Planning:

- a. Hubert Van Hul still waiting on lot categorization for this file.
- b. Alan Miller waiting on the survey plans for this file
- c. Colby McQuaid approved not picked up yet.
- d. Application for a one lot subdivision by Lloyd Newman. Mr. Newman was present at the meeting. The Administrator noted that she had received a copy of the application and was waiting on the lot categorization and the entrance way approval. Mr. Newman explained the potential purchaser has these two documents.

MOTION:

"To approve this subdivision application in principle based on receipt of the positive lot categorization and entrance way permit."

(M) Tom Coady
(S) Joe Dolphin,
Motion carried.

- e. Councilor Dolphin mentioned his concern over a property that appears to be in the process of renovations and asked if the Administrator could forward a letter to the owner explaining the process of applying for a permit if any expansion is planned.

6. Finance Report:

1. Report circulated and circulated digitally.
2. Infrastructure Documents circulated showing the next five years of Gas Tax funding available to the Community.

MOTION:

"To approve the Gas Tax Funding Agreement."

(M) Keith Boire
(S) Tom Coady
Motion Carried.

3. Budget Draft 2019/2020:

Councilor Coady presented the proposed 2019/2020 Budget draft. The Administrator is to check into the tax implementations of Councilor Stipends. The Mayor mentioned he still has the gift cards for the two retiring Councilors and they could be invited to the Budget meeting. Discussed the Emergency Measures responsibility and suggested that some funds be allocated to creation of warming centers. It was suggested adding 20,000.00 to the

budget to create a warming center. Councilor Holmes mentioned that Westwood is looking for funds to create a new playground. It was noted that the Bylaw for was mostly geared towards supporting within the Community, with the exception of the APM Center but Council would be happy to consider applications. The Administrator is to redo the draft Budget and recirculate with the suggested revisions.

MOTION:

“To approve the draft budget with the suggested revisions.”

(M) Joe Dolphin

(S) Alan Holmes

Motion carried.

The public meeting to review the Budget with the residents will be at the Regular monthly meeting on March 12, 2019. The Administrator also noted that the Province is looking for a five year Capital Plan, which is difficult being as the Community has no capital assets.

7. Other Business:

1. The Administrator circulated the draft Bylaws to be rewritten, this will be deferred until the April meeting.
2. Planning Review: Discussed the Official Plan review and identified some of the issues with the current Plan. The homework for Councilors is to review the Plan and identify areas that need revision. The Administrator is also to look into available Planners that could assist with the process.

8. Adjournment:

Motion:

“Being there no further business to adjourn the meeting at 9:10 pm”

(M) Alan Holmes

Meeting Adjourned.

Submitted,

Dianne Dowling Administrator