

Rural Municipality of Kingston
Regular Monthly meeting December 11, 2018
Emyvale Recreation Centre

Present:

Chair Alan Miller
Joe Dolphin
Dwight Thompson
Darlene MacDonald
Tom Coady
Keith Boire

Regrets:

Alan Holmes

Also Present Administrator Dianne Dowling

1. Call to Order:

Meeting called to order by Mayor Miller at 7:05 PM.

2. Approval of Agenda:

Motion

"To approve the Agenda as circulated"

(M) Keith Boire

(S) Dwight Thompson

Motion carried.

3. Approval of Minutes of October 16th meeting:

Motion:

"To approve the minutes with the correction of Herbert to Hubert."

(M) Joe Dolphin

(S) Darlene MacDonald

Motion Carried.

At this point the Mayor welcomed Councilor MacDonald to Council. Councilor MacDonald said she is happy to be a part of Council and noted that she had served on Kingston Council several years ago.

4. Business arising from Minutes:

- a. Rezoning request: Councilor Thompson said there is nothing new to report on this issue and noted this is part of a larger issue in that the Plan never included any Commercial Zoning regulations. He continued to suggest that this item be put on hold until the official plan review process in the spring of 2019. He suggested all Councilors do some homework and have some suggestions for the January meeting as to how to proceed with the plan review. Councilor Thompson indicated he had done some research and has some examples of good planning practices and will circulate there prior to the January meeting. The Administrator is to check with Community Affairs for information on the review process and what it should entail.
- b. **Westwood Hills Phase 2:** The Council reviewed the correspondence received from the lawyers and the Mayor briefed the newest Councilor on this subject. Firstly, the Mayor asked for a show of hands from those present in favor of continuing with the Status Quo and adhering to the Community plan and Bylaws and all present were in favor of maintaining the Council position. The Mayor then went around the room for brief opinions from each Councilor. Discussion followed on the draft response circulated by Councilor Boire.

Motion:

"To endorse the draft response circulated by Council Boire with some the minor revisions discussed."

(M) Joe Dolphin

(S) Tom Coady

Motion Carried

(Council Boire agreed to make the suggested revisions to the response and circulate via email.)

- c. **Sample Grant Form:** The Administrator noted that she has created a Grant application Form for any organizations wishing to request funding. She noted that the Emyvale Recreation Center group has completed one for the \$3,000.00 Grant approved for the Center.

5. Community Planning:

- a. Hubert Van Hall still waiting on lot categorization for this file.
- b. Alan Miller waiting on the survey plans for this file
- c. Colby McQuaid application for a storage building meets all regulations.

6. Finance Report:

- 1. Attached and circulated digitally.
- 2. Councilors Coady and Dolphin agreed to co-chair the Finance Committee.
- 3. The Administrator noted that Councilor Dolphin has volunteered to donate a cabinet to hold the Municipality files so they could be stored at the Recreation Center. She said the Cabinet could be locked and this will have all the files accessible at the meetings. It would also get

the files out of her basement and in an easier location to access. Councilor Coady to check with the Recreation center group to see where the best location would be for the cabinet.

7. Other Business:

- a. The Administrator noted there are more Bylaws to be approved however the Province has extended the deadline so they can be deferred until the January meeting.
- b. Election Expenses declarations forms were signed.
- c.

8. **Correspondence:** No Correspondence at this time

9. Adjournment:

Motion:

"Being there no further business to adjourn the meeting at 8 pm"

(M) Tom Coady

(S) Dwight Thompson

Meeting Adjourned.

Submitted,

Dianne Dowling Administrator