

**Community of Kingston  
Regular Monthly Meeting  
Emyvale Recreation Center  
May 15<sup>th</sup> 2018**

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**Present:**

Alan Miller, Mayor  
Dwight Thompson  
Joe Dolphin  
Keith Boire  
Tom Coady  
Jan Holmes

**Also Present:**

Dianne Dowling, Administrator, Garth Carragher, Resident, Greg Payne, land owner

**Regrets:**

Julie Ireson

**1. CALL TO ORDER:**

Meeting called to order by Mayor at 7.09 PM.

**2. APPROVAL OF AGENDA:**

**MOTION:**

*"To approve the Agenda as circulated."*

M) Tom Coady (S) Dwight Thompson, Motion carried.

**3. APPROVAL OF MINUTES:**

DEFERRED UNTIL THE NEXT MEETING PARAGRAPH MISSING

**4. BUSINESS ARISING FROM MINUTES:**

1. Discussion on Insulation Warehouse: Nothing new to report.
2. Bylaws: Grants Bylaw deferred to the June meeting Councilors Thompson and Dolphin will work on a revised draft.

**5. COMMUNITY PLANNING:**

- 1. Lot 6 – Emerald Hills Subdivision – Kingston Road:** Owner Greg Payne is in attendance to get some guidance on what is required to build on this lot. Council clarified there were a number of concerns with this lot in addition to it being undersized. It also is situated beside a water course (wet land) and any construction would need to comply with provincial set-backs from water courses. Council also noted that the engineers report contains some inconsistencies that need to be clarified, one being the location of the fill material. The owner is to check with the engineering firm to confirm the lot had not been modified since the report was done and to check on the location of the fill material referred to in the report that was added to the site. The steep grade of the lot is also a concern for installation of an on-site septic and well.
2. The Mayor asked if the Milligan subdivision has been completed as he was getting calls. The Administrator confirmed that this issue should now be resolved.
- 3. Subdivision Garth Carragher:**

**MOTION:** "To approve this subdivision for Lt 2-2018 Kingston Road" (M) Joe Dolphin (S) Tom Coady, Motion carried.

**4. Building Permit application Lot 2018-2 Kingston Road Carragher/MacLeod:**

**MOTION:** "To approve this application as submitted." (M) Joe Dolphin (S) Keith Boire, Motion carried

**5. Building Permit Amanda Desroches PID # 991570:**

**MOTION:** "To approve this application as submitted" (M) Jan Holmes (S) Joe Dolphin, Motion carried.

**6. Building Permit Denise LaBlanc PID # 225797:**

**MOTION** "To approve this application as submitted." (M) Tom Coady (S) Keith Boire, Motion carried.

**7. Subdivision Leonard Griffin:**

**MOTION:** To approve this application as submitted." (M) Joe Dolphin (S) Keith Boire, Motion carried.

**8. Building Permit application Wayne Griffin PID # 226068:**

Discussed the under sized lot policy.

**MOTION** "To approve this application subject to the applicant obtaining and submitting an enginners recommendation for the septic system, as per the under sized lot policy."

(M) Dwight Thompson (S) Joe Dolphin, Motion carried (4) in favor and one (Councilor Coady) against The Administrator is to contact Mr. Griffin.

The policy on undersized lots to be circulated to Council following this meeting and to be added to the agenda for the June Council Meeting.

**6. FINANCE:**

1. Bugbusters check for the last two installments.
2. Auditors report for 2017 circulated with Council package.

**7. OTHER BUSINESS:**

The Mayor noted that next year Council need to get on board with the road side clean up. He said to put this on the agenda in March and include an amount in the budget for a Community clean up BBQ.

**8. CORRESPONDENCE:** Nothing to report

Next regular meeting will be June 12<sup>th</sup>, 2018.

Being no further business motion passed to adjourn at 8:45 PM by Councilor Thompson, Motion carried.

Submitted,

Dianne Dowling, Administrator

**Action Items from previous meeting:**

1. Complete minutes
2. Circulate under sized lot policy

Approval Date: \_\_\_\_\_  
Administrator \_\_\_\_\_  
Chair \_\_\_\_\_