

**Community of Kingston  
Regular Monthly Meeting  
Emyvale Recreation Center  
March 15<sup>th</sup>, 2018**

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**Present:**

Alan Miller, Mayor  
Dwight Thompson  
Julie Ireson  
Joe Dolphin  
Keith Boire  
Tom Coady

**Also Present:**

Dianne Dowling, Administrator  
Resident Garth Carragher

**Regrets:**

Jan Holmes

**1. CALL TO ORDER:**

Meeting called to order by Chair at 7 PM.

**2. APPROVAL OF AGENDA:**

**MOTION:**

*"To approve the Agenda, with addition of item # 5 signage under other business, and to move the subdivision application from Mr. Carragher to be dealt with after approval of minutes."*

(M) Julie Ireson (S) Dwight Thompson, Motion carried.

**3. APPROVAL OF MINUTES:**

**MOTION:**

*"To approve the circulated minutes of regular monthly of Council on February 13<sup>th</sup>, 2018."*

(M) Julie Ireson, (S) Dwight Thompson, Motion Carried.

**5. COMMUNITY PLANNING:**

- 1. Subdivision application PID # 458703/862714;** Mr Carragher explained that his intent is to reconfigure the two lots he currently has to create on panhandle lot at the rear of his existing house lot. He explained there is a current access that he will widen to comply with the regulations. He continued that both of the new lots will be a little over one acre each.

**MOTION:**

*"To approve this application conditional on each of the new lots being a minimum of one acre each and comply with the Municipality of Kingston Zoning and Subdivision Control Bylaws."*

(M) Julie Ireson (SO Dwight Thompson, Motion carried.

*Following this motion Mr. Carragher left the meeting.*

**4. BUSINESS ARISING FROM MINUTES:**

1. Discussion on Insulation Warehouse: Nothing new to report. The Mayor indicated that there should be one more attempt to get him to sign the agreement.

## 5. COMMUNITY PLANNING (Cont):

**2. James Woods application for permit to move a mini home onto PID # 898262:** No further update. Councilor Coady volunteered to follow up on this file.

**3. Building Permit application for Lot 6 – Emerald Hills Subdivision – Kingston Road:** Council reviewed this application and the attached engineers report from 2007. It was noted that this lot is less than one acre and that report is over ten years old so the applicants are to be advised that a new engineers report needs to be completed.

**4. Application for a pole barn – A. Cudmore:** Council reviewed this application and noted that the drawing should include set back measurements and the application should include livestock numbers so council could determine if this addition will make this a intensive livestock operation. The Administrator is to request this information and report back to Council.

## 6. FINANCE:

1. 2018/2019 BUDGET Approval: Circulated copies of the 2018-2019 Budget. Discussed the impact of the extra funding to be allocated under the revised Municipal Support grant formula and the extra funding for planning. Julie Ireson said that the Budget was created prior to this information being received so she proposed that for this year the Budget go ahead as presented. Noting that any surplus could be added to the Capital Reserve fund.

### MOTION:

*“To approve the 2018/2019 Rural Municipality of Kingston Budget as presented, noting there will be no change to the tax rate.”*

(M) Joe Dolphin (S) Dwight Thompson, Motion Carried.

### MOTION:

*“To approve the tax rate of .15 cents per hundred dollars of assessment for the 15 month period of January 2018 to March 2019”*

(M) Julie Ireson (S) Joe Dolphin, Motion carried.

## 7. OTHER BUSINESS:

1. Infrastructure Project – EMO:

### RESOLUTIONS:

#### RESOLUTION 2018-3

*“Be it Resolved that the Community of Kingston allocate up to \$ 5,000.00 of the Community’s Capital Reserve Fund to go towards the Emergency Measures Proposal.”*

(M) Councilor Joe Dolphin, (S) Councilor Dwight Thompson, Motion Carried

#### Resolution 2018-6

*“Be it resolved that the GAS Tax – Notional Allocation – Capital Investment Plan Application (GT-NA-CIP) be submitted listing Emergency preparedness (EMO) proposal as being the number two Priority of The Rural Municipality of Kingston and the application for funding be submitted under the Gas Tax Municipal Strategic Component Application (GT-MSA)”*

(M) Councilor Joe Dolphin, (S) Councilor Dwight Thompson, Motion carried.

Administrator to scan and send these resolutions to meet the deadline on March 16<sup>th</sup>, 2018.

2. Infrastructure Project Municipal Growth Study: The Mayor updated Council that he has a call into Mayor Parker to discuss this project and the number of Municipalities that have withdrawn from the study. He noted that now there are only four remaining and none share boundaries with Kingston except for Clyde River. He noted that he did call Carolyn Wood after the discussion on this at the last Council meeting.

**MOTION:**

*“Be it resolved that the Rural Municipality of Kingston withdraw from the Municipal Growth Study spearheaded by the Rural Municipality of Milton vale Park.”  
(M) Julie Ireson (S) Tom Coady, Motion carried.*

The Mayor noted that he had spoken with Carolyn wood from Clyde River Council to keep her informed of the Kingston decision. He also mentioned to her the Council’s interest in sharing services.

**3. New Municipal Act (extra Work):** The administrator mentioned that the adoption of the new MGA will increase the Administrators work load. This will mostly be related to extra paperwork. The mayor indicated that the meeting will go into committee of the whole to discuss the ramifications of compensation for this extra workload.

**4. Request to attend the FPEIM meeting:** The Administrator indicated that John Dewey has invited Kingston to attend the Annual Meeting in Cornwall on April28th or he would be happy to attend a Council meeting to discuss membership in the FPEIM Board.

**5. Signage:** Councilor Coady indicated he has been approached by a resident asking for the addition to the Community signage for Emyvale the fact that Emyvale is twinned with County Monahan in Ireland. This was followed by a lengthy discussion concerning changing the signage. It was agreed that the Community will be purchasing new signs for the remainder of the area and that this “quote” could be incorporated in a special Emyvale sign. The Administrator also noted that any new signage purchased would qualify for the new Capital Grant of 10% funding from the Province.

**The Council then moved into Committee of the whole to discuss Administrators compensation.**

Following this Committee of the whole meeting the Mayor confirmed that the Contract for the Administrator would be increased by 1,200.00 per year for 2018 only and this rate would be revisited in 2019.

**8. CORRESPONDENCE:** Letter from the Province circulated confirming the new Municipal Support Grant and other funding for 2018-2019.

At this point Councilor Joe Dolphin agreed to take on the role of Deputy Mayor.

Next regular meeting will be April 10<sup>th</sup>, 2018.

Being no further business motion passed to adjourn at 9 PM by Councilor Keith Boire, Motion carried.

Submitted,

Dianne Dowling, Administrator

**Action Items from previous meeting:**

1.

2.

Approval Date: \_\_\_\_\_  
Administrator \_\_\_\_\_  
Chair \_\_\_\_\_