

**Community of Kingston
Regular Monthly Meeting
Emyvale Recreation Center
February 13th, 2018**

Present:

Alan Miller, Mayor
Dwight Thompson
Julie Ireson
Joe Dolphin
Keith Boire
Tom Coady

Also Present:

Dianne Dowling, Administrator
Kevin McCarville and Wendy MacIlsac from the Province of PEI

Regrets:

Jan Holmes

CALL TO ORDER:

Meeting called to order by Mayor at 7:04 PM.

APPROVAL OF AGENDA:

MOTION:

"To approve the Agenda as circulated." M) Tom Coady (S) Dwight Thompson, Motion carried.

APPROVAL OF MINUTES:

MOTION:

"To approve the circulated minutes of regular Monthly meeting of January 9th." (M) Keith Boire, (S) Julie Ireson, Motion Carried.

BUSINESS ARISING FROM MINUTES:

1. Discussion on Insulation Warehouse: Nothing new to report - Note that the Agenda should not refer to Mr. McKenna.
2. Request from the Province to release Planning information.

MOTION:

"That the request # 1 to release detailed Planning information to the CRA be a negative." (M) Joe Dolphin (S) Julie Ireson, Motion carried

MOTION:

"That the Request # 2 to release summarized Planning information to CRA be allowed." (M) Keith Boire (S) Joe Dolphin, Motion carried.

The Mayor then passed the floor over to the Representatives from the Province to update Council on the new MGA.

Some of the items discussed included:

1. Pre-Budget meeting for public consultation, time frames and advertising requirements.
2. The new fifteen month Budget for 2018/2019
3. The Administrator is to remove the reference to the chair on the Website.

4. The requirement to host an all- day election and appoint a Municipal Electoral Officer
5. Requirement for an Election bylaw, Tax rate group Bylaw, Grant Bylaw, etc.,
6. Requirement to keep a register of Bylaws, and resolutions/motions
7. Discussed the requirement for having open office hours for 20 hours per week. Noted that the only service that can not be shared is the office requirement.
8. Discussed record retention and filing requirements
9. New name is the “Rural Municipality of Kingston”

At this point the representatives from the Province left the meeting agreeing to share the concerns expressed by Council concerning the office requirement.

CORRESPONDENCE:

- Miltonvale Park information circulated and Council agreed it would be beneficial to continue to participate in the Municipal growth Study. The Administrator said she would be meeting with Sheri on February 20th after the meeting on the MGA to review the submission.

COMMUNITY PLANNING:

1. Discussion followed on the Westwood Hills Phase 2; the Mayor noted that he had sent a response back to the province and read it out – he indicated he would forward a copy for the files to the Administrator.
2. Circulated application from James Woods for the placement of a mini home on PID # on the Kingston Road. The Administrator noted that as this property is undersized the applicant will need to get an engineer’s report for the septic. The Administrator is to pull the subdivision file on the adjacent property to check the boundary lines.

FINANCE:

1. Councilor Ireson presented the draft Budget and the pre-budget meeting date was tentatively set for February 27th. The Administrator is to check the availability of the Emyvale Rec center.

OTHER BUSINESS:

1. Infrastructure Project: Councilor Thompson circulated the Application for Gas Tax – Municipal Strategic Component application for the Broadband project and gave two options. The Council discussed the proposed project and the timelines for submission.

MOTION:

“To approve Resolution 2018-2 to allocate reserve Funds to the proposed Broadband project” (M) Joe Dolphin (S) Dwight Thompson, Motion carried

SIGNAGE: Discussed the request to add twinning with the County of Monaghan to the Community signage.

Reserve Funds Bylaw circulated Mayor and Council to review for first reading at next meeting.

Next regular meeting will be Tuesday, March 13th, 2018.

Being no further business motion passed to adjourn at 9:45 PM by Councilor Keith Boire.

Submitted,

Dianne Dowling, Administrator

Action Items from meeting:

1. To Check on availability of the Rec Center for the pre-budget meeting

Approval Date: _____

Administrator _____

Chair _____