

**Community of Kingston**  
**Regular Monthly Council Meeting**  
**At Emyvale Recreation Center**  
**February 9<sup>th</sup>, 2016**

Action items highlighted in yellow

---

**Present:**

Alan Miller, Chair (Arrived late)  
Tom Coady  
Julie Ireson  
Joe Dolphin  
Dwight Thompson  
Jan Holmes

**Also Present**

Dianne Dowling, Administrator

**Regrets:**

Keith Boire

**CALL TO ORDER:**

Meeting called to order by Chair Alan Miller at 8:00 PM.

**APPROVAL OF AGENDA:**

**MOTION:**

*"To approve the Agenda as circulated"* (M) Tom Coady (S) Dwight Thompson, Motion carried.

**APPROVAL OF MINUTES:**

**MOTION:**

*"To approve the minutes of the January 12<sup>th</sup>, 2016 Council meeting as circulated."* (M) Jan Holmes (S) Joe Dolphin, Motion Carried.

**BUSINESS ARISING FROM MINUTES:**

1. Discussion on Insulation Warehouse: Councilor Thompson has a call into the Fire Marshal concerning the chemicals being stored on site.
2. The Chair offered a big Thank You to the effort of both Councilor Dolphin and Thompson on researching the various issues concerning the Community. Information was circulated on PID # 529040 and Councilor Thompson explained how the tax sale process works for the information of Councilors. Council made one correction to the letter to be issued to Jamie Perry advising him of the identification of the contaminated site adjacent to his property. The Administrator was requested to forward a letter to the Province asking for clarification on what has been done to clean up the site to date.
3. Discussed the two buildings being constructed without permits and the Administrator advised she had sent two letters Registered Mail and one was returned unopened the other was picked up. A further update on this will be provided at the March meeting.

4. Update from the Chair concerning contacting Mr. Pollard: Deferred to next meeting.

**COMMUNITY PLANNING:**

Council reviewed both building permit applications submitted:

1. Jamie Perry Letter to be sent advising of the contamination on the adjacent property.
2. David Pound to be advised the development needs to connect to the Kingswood Central Water System.
3. Noted there is a property owner on the Wynn Road who is adding to his garage and a letter should also be forwarded to him to remind him of the need for a permit.

Planning meeting to be set up the Chair to advise when he is available in the next couple of weeks.

**FINANCE:** Report circulated – 2016 Budget draft circulated by Councilor Ireson.

- Discussed the Black Fly program in relation to the 2016 Budget expenses and if the program is worth the cost. Council requested the Administrator apply for funding for a student this summer to complete a survey of opinions of residents relating to the Black Fly program, APM Center funding and any other issues of concerns. The student would also update the owner's permission file since some properties may have changed ownership since this process was completed in 2012.
- Discussed promoting more awareness of the upcoming annual meeting and the Administrator is to contact the Emyvale committee to add the meeting notice to their newsletter, website and signage and the North River Fire Dept. to see if they would add the meeting notice to their sign.

**OTHER BUSINESS:**

1. Infrastructure Project – Deferred until next meeting
2. Discussion on Amalgamation: Deferred until next meeting.

**CORRESPONDENCE:**

The Chair mentioned he received a request from Nancy Durant of the West River Watershed to make a presentation to Council. The Administrator will circulate the correspondence to Council.

Being no further business motion passed to adjourn at 9:10 PM (M) Tom Coady (S) Julie Ireson, Motion carried.

Submitted,

Dianne Dowling, Administrator

**Action Items:**

- Circulate email and set up meeting with Watershed Group
- Send out Annual meeting notices requests
- Send Letter to resident on the Wynn Road
- Send Letter to Environment
- Apply for Funding for Student under Jobs for Youth
- Planning meeting to be set up Administrator to circulate available dates to Council