

Community of Kingston

Regular Monthly meeting minutes January 14, 2014

Present: Alan Miller, Joe Dolphin, Tom Coady, Dianne Murphy, Keith Boire, Julie Ireson, Dwight Thompson, and Dianne Dowling (Administrator)

Also present at meeting Donna Butler from APM Center (Communities 13 Inc.)

CALL TO ORDER:

Meeting called to order by Chair at 7 PM.

APPROVAL OF AGENDA:

Motion to approve the agenda as circulated (M) Julie Ireson (S) Tom Coady, Motion carried

APPROVAL OF MINUTES:

Motion to approve the minutes of the November meeting (M) Dianne Murphy (S) Tom Coady, Motion carried.

BUSINESS ARISING FROM MINUTES:

Noted that Mr. Coady had picked up his permit and Damien Clarkin's subdivision had been approved as presented. The Administrator also noted that Mr. Tierney had picked up the permit for the cottage.

PRESENTATION FROM DONNA BUTLER:

Ms. Butler gave a brief presentation on the request for Capital Funding for the APM center. Discussion followed on this request and Ms. Butler explained how the additional funding would be utilized and some of the items that were funded with this additional fund. The Chair explained that as with any request the Council will be asking for approval of the expense at the Annual meeting. It was noted the amount requested for 2014 will be 3,082.00 and this amount is based on the 2012 assessment data. It was decided to invite Greg Dawson to the next Council meeting to discuss the APM center operations as he is attending the board meetings on behalf of Kingston. Council also discussed how this request would be handled in the 2014 Budget presentation. As there were no further questions for Ms. Butler she left the meeting at 8:20 PM.

PLANNING REPORT:

The report on 2013 development was circulated for information. The Administrator noted she has one application in process and will circulate digitally.

FINANCE REPORT:

Discussed setting up a Reserve Fund to be utilized for Legal or Professional Fees for contested development decisions. The Council appointed a Budget Committee to review and present a 2014 Budget Draft. It was noted the request from the APM Center will be added as a Special Fund and will be identified in relation to the mill rate. Councilors Joe Dolphin, Tom Coady and Julie Ireson will form the Budget Committee.

The Administrator advised that BDO have requested a bank Confirmation be signed and submitted and there should be a formal motion to appoint them as auditors for 2013. Motion to appoint BDO as the Community's auditors for 2013 (M) Joe Dolphin (S) Dwight Thompson, Motion carried.

OTHER BUSINESS:

Discussed the draft Planning Policies circulated by the Administrator and Councilor Thompson will review this document and have a final version by the spring.

The administrator advised that she will be unavailable from February 6- 24th, 2014 as she is going out of Province – noted that the next Council meeting will be March 11, 2014. The Administrator to check to ensure this is on the website calendar.

Being no further Business meeting adjourned at 9:10 PM by Dianne Murphy and Tom Coady

Submitted,

Dianne Dowling