

Community of Kingston

Minutes of regular monthly meeting March 12, 2013

Present:

Chair Alan Miller
Dianne Murphy
Dwight Thompson
Keith Boire
Julie Ireson
Joe Dolphin
Dianne Dowling, Administrator
Also present Resident Wayne Gairn's

Regrets:

Tom Coady

CALL TO ORDER:

Meeting called to order to order at 7:24 pm by Chair.

APPROVAL OF AGENDA:

Agenda approved as circulated.

APPROVAL OF MINUTES:

Motion "to approve the minutes with one correction in reference to the subdivision application to put in brackets reference to the (Clarkin Family)." (M) Dwight Thompson (S) Julie Ireson, Motion carried

Business arising from the minutes: Noted that this will be a presentation by Kevin Campbell concerning the street light request (Mr. Campbell has been invited to this meeting to discuss the street light request and this discussion will be deferred until he arrives). Noted possibly inviting a representative from Bugbusters to the April meeting

Also noted that Megan Harris asked to attend a meeting to discuss the watershed noted to set up a separate meeting and also invite the focus group for the Watershed. Announced that Council intends to continue to schedule a regular Council meeting every month in 2013.

COMMUNITY PLANNING:

Motion to give second reading to the Bylaw law officer resolution:

That the Kingston Community Council appoints, the Administrator, Dianne Dowling as Development Officer for the Community of Kingston. The Development Officer will have the authority to administer the Community of Kingston Zoning and Development Bylaw. Notwithstanding the foregoing, the Development Officer shall have the authority to approve or deny Development Permits in accordance with this Bylaw in all areas except for:

- (1) *Permanent Commercial*

- (2) *Institutional*
- (3) *Industrial*
- (4) *Multiple Family Dwellings*
- (5) *Multi Lot subdivisions*
- (6) *Development on Non-Conforming Lots*

Where the Development Officer is unable to determine whether the proposed Development conforms with this Bylaw, the Development Officer shall forward the application to Council for a decision.

(Note: the wording for this was taken from our bylaws section 1.4)

(M) Dianne Murphy (S) Keith Boire, Motion carried. Discussion followed on the responsibilities and guidelines.

The Chair asked for an update on the amendment. Councilor Murphy confirmed that we have yet to receive confirmation of the approval of the amendment. When the signed approval is received the application that was submitted by Mr. Horne will be reviewed under these new regulations. If it is determined as being noncompliant it could be resubmitted under the new regulations.

Planning Board report there are two development applications to be discussed.

1. Application for a single family dwelling on PID # 597138 being as there are no issues with this application except that the drawing submitted is not to scale it is the recommendation from Planning board that this application be approved providing a resubmission of the sketch to scale confirming that the application will meet the minimal setbacks (M) Dianne Murphy (S) Keith Boire, Motion carried.

2. Second application is for a subdivision from Wayne Gairn's on PID # 226233. Discussion followed on the application from Mr. Gairn's and it was the recommendation from Planning Board to acquire more information.

The Administrator confirmed the Community website has been updated.

Discussed the Street Light request being as Kevin Campbell has not attended. Briefly discussed the light issue and the Chair will follow up with Mr. Campbell.

FINANCE:

2013 Budget: Circulated the draft Budget and discussed the line item for professional fees and made two changes. Councilor Dolphin brought up an issue with check numbers and the Administrator said that it was difficult as we do not receive copies of the cancelled checks from the bank. The Administrator will double check the check numbers. Also discussed changing the development fees line item from \$4,500.00 to \$3, 500.00 in permit fees and move the student expenses to the professional fees.

- Discussed the FPEIM membership and the Chair advised the Administrator to arrange for a representative to attend a regular monthly meeting.

- Policy Document: Discussed developing a procedures manual for planning, so as to establish procedural guidelines for Council.
- At this point the Chair opened the floor to the community members present.
- Wayne Garin's discussed his subdivision application and what he plans to accomplish with the proposed subdivision. After further review it was moved to approve this application with the condition of annexing the area he applied to sever with lot # 5, pending confirmation of a land surveyor that there is ample area to append these two parcels (M) Dianne Murphy (S) Joe Dolphin, Motion Carried.
- Councilor Keith Boire mentioned he has an application to be dropped off.

Being no further business motion to adjourn at 8:45 pm (M) Julie Ireson (S) Dwight Thompson, Motion carried.

Submitted,

Dianne Dowling