

Community of Kingston

Minutes of Regular Monthly Meeting April 9 2013

PRESENT:

Keith Boire
Joe Dolphin Acting Chair
Dwight Thompson
Dianne Murphy

REGRETS:

Alan Miller
Julie Ireson
Tom Coady

CALL TO ORDER:

Meeting Called to order at 7 pm by acting Chair Joe Dolphin
Agenda adopted as circulated:

APPROVAL OF MINUTES:

*Motion to approve the minutes of the March meeting (M) Keith Boire (S) Dwight Thompson,
Motion carried.*

Councilor Thompson clarified the reference to Megan Harris and the Watershed Group Noting that Ms. Harris has requested to attend a meeting to present some water analysis that the Water Shed group has completed around the community.

Action Item to Invite Megan Harris to the May Council meeting and include the Watershed group. Administrator is to send the Chair of the Watershed Group an email inviting the group to the May Council meeting.

Councilor Boire asked about the permits from the last meeting and the Administrator indicated that the Permit was issued and the individual promised to submit a revised drawing via email. Councilor Boire will follow-up with this individual on making sure a revised drawing to scale is submitted.

PLANNING:

Councilor Murphy reported that Planning Board had a meeting last Thursday (April 4th, 2013) to discuss the application from Mr. Horne. She advised Council that Planning Board is recommending this application be denied, because it does not comply with the amendment to the interim plan limiting the number of lots to five and further there was no provision for parkland dedication. The acting Chair called for discussion on this recommendation. Being no further discussion the following motion was moved by Councilor Murphy:

*“To accept the recommendation from Planning Board that this application be denied as the number of lots requested (18) is beyond the limit set by the amended **INTERIM PLANNING POLICY**, which states “In both the “Rural East Zone” and the “Rural West Zone” the maximum number of lots permitted to be subdivided from an “existing parcel” would be five (5)”, and further as the number of lots requested (18) is beyond the limit of the amended **INTERIM PLANNING BYLAW, Section 11.7 SPECIAL REQUIREMENTS – A1 & A2 ZONES**, which states “ (1) Within the Rural East and the Rural West Zones, no person shall be permitted to subdivide from any existing parcel more than five (5) lots, and further a letter shall be sent to Mr. Horne advising him of this decision and indicating the reasons for denial. A*

copy of the letter shall be reviewed by the community s' lawyer prior to sending to M. Horne. (S)
Keith Boire, Motion carried.

FINANCE: Report circulated.

Discussed Auditor report and the issue with not receiving copies of cancelled checks from the Communities bank noted the only way to get this feature is to change the bank account. Discussed changing the bank the Community deals with, since this seems to be such a small request and the Bank will not oblige. The Administrator said since she had just ordered new checks on this account it would not be fiscally responsible to change accounts until most of these checks are used. It was decided to defer this issue to a later date. The Council also requested the Administrator ask the auditors to re-issue the opinion letter based on this new information.

OTHER BUSINESS:

- Circulated Annual meeting invitation from the FPEIM and the acting chair said membership in the Federation should be discussed this issue to be deferred to a later date, maybe in the fall.
- Discussed the creation of a Planning Guidelines document and Councilor Thompson Volunteered to work on this document.
- Policy Doc circulated and this was deferred until next meeting so the Administrator could check on the reference to the Alberta Ethics Commissioner.

Being no further business motion to adjourn by Councilor Thompson at 8:05 PM.

Submitted,

Administrator Dianne Dowling

Chair Alan Miller
