

Community of Kingston
Regular Monthly Meeting June 12, 2012

Present:

Dianne Dowling - Administrator

Alan Miller - Chair

Dwight Thompson

Linda Griffin

Dianne Murphy

Ben Miller

Joe Dolphin

Call to Order:

Meeting called to order at 7 PM by Chair

Approval of Agenda:

Motion "to approve the Agenda as circulated" (M) Dwight Thompson (S) Linda Griffin, Motion Carried.

Approval of Minutes:

Motion "to approve the minutes of the May Council meeting" (M) Dianne Murphy (S) Linda Griffin, Motion Carried.

Business arising from Minutes:

1. Greg Dawson is the resident that put his name forward as a Community representative on Communities 13 Inc. board.
2. Chair Miller indicated the traffic light petition has been forward to MLA Docherty.
3. Planning meeting tentative scheduled for May 30th was cancelled and will be rescheduled for as a tentative date of June 25, 2012. Councilor Thompson will confirm the meeting date and get back to the Administrator. Discussed the distribution of the newsletters and it was decided that even though the newsletters may miss people it is a worthwhile process to get the word out. It was noted that Councilor Dwight Thompson's mother in law will be personally notified. Discussed the Community email list that was rumored to exist and the Administrator said she checked all the files and there was no mass email list that she could locate. Dianne Murphy indicated she would check her files for any other email lists from the Community records. It was

noted the Newsletter will be posted on the web site along with all the focus group meetings. The Administrator said she is compiling all the emails that were on the sign in sheet at the meetings and all the emails for the Bugbusters responses and will create a new email list.

4. Discussed the request from the Recreation Centre board for additional funding in addition to the funding received after the Annual Meeting. It was noted that before Council give any more funding they should provide copies of their financial statements. It was further noted that the Recreation Centre has strong support from the focus group meetings and there were good arguments towards helping this group maintain the center.

Planning:

The following applications were reviewed:

1. Application from Dale Yeo to re-submit his sub-division application for the Kingston road property with a modification to decrease the number of lots to six based on the revised site plan. It was noted this new site plan is much improved from the original one submitted to the Province. Motion" to grant preliminary approval to Dale Yeo's revised subdivision application based on the new site plan" (M) Joe Dolphin (S) Dianne Murphy, Motion carried.
2. Application received from Mark White for a one lot subdivision on PID # the lot to be used for construction of a single family dwelling. The Council sent a lot of time discussing the 500 foot access regulation and if this application has adequate frontage. The Administrator said it would be very helpful to have the MOL program as it has measuring capabilities and she would be able to measure pretty accurately with this program. Motion "to authorize the administrator to purchase the MOL program" (M) Dianne Murphy (S) Dwight Thompson, Motion carried. Discussed the driveway limitation regulation and the minor variance regulation. Motion to approve the subdivision application from Mark White with the condition that the driveway meets the 500 feet regulation or is within the 10% variance noting the position of the driveway on the adjacent property (M) Dianne Murphy (S) Joe Dolphin, Motion Carried.
3. Application received for a building permit for construction of a single family dwelling on the above mentioned lot from Mark White. Motion to approve the Building Permit with the condition that the lot met the requirements of the access regulations. (M) Joe Dolphin (S) Linda Griffin, Motion carried.
4. Application received from Patrick Clarkin for an addition to his existing Potato Storage building on the Peters Road. The Council reviewed this application and discussed the potato storage facility. Motion to approve this application (M) Joe Dolphin (S) Dianne Murphy, Motion carried. Let the minutes reflect that Councilor Dwight Thompson abstained from voting on this motion.
5. Discussed the process for permit approvals over the summer and noted the emails are working well and if there are other issues with a specific application then a special meeting would be called by the Chair.

Finance report:

Finance report attached. The Council discussed the presentation of the audited statements specifically related to the presentation of the GST. The Administrator explained that the Province initiated a new financial reporting procedure to all Municipalities in the province, so now all Municipalities need to be in compliance with the guidelines of the Public Sector Accounting Board (PSAB), therefore there are specific ways in which the Communities finances need to be presented and reported by the Auditors and this firm is adhering to these guidelines. The Administrator agreed that sometimes the way items are reported by the auditors is complicated, but while the audited statements need to be presented in this fashion, the Communities Budget document can be presented in a more readable fashion as long as the surplus balances.

Correspondence:

The Administrator circulated letter on the HST from MLA Valerie Docherty.

Being no further business it was moved to adjourn at 9:25 pm by Councilor Linda Griffin, Motion carried.

Submitted,

Dianne Dowling

Administrator